



Provincial Job Description

TITLE:
**(338) First Nation and Metis Health
Coordinator**

PAY GRADE:
14

FOR FACILITY USE:

SUMMARY OF DUTIES:

Provides liaison services to link the health care system and traditional aboriginal holistic concepts and principles to ensure the health needs of First Nation and Metis clients/patients/residents are met. Provides counseling and crisis intervention services to clients/patients/residents.

QUALIFICATIONS:

- ◆ Indigenous Social Work certificate

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Basic medical terminology
- ◆ Interpersonal skills
- ◆ Organizational skills
- ◆ Communication skills
- ◆ Ability to work independently
- ◆ Ability to communicate in a First Nation language, where required by the job
- ◆ Knowledge of First Nation and Metis culture and traditions, where required by the job
- ◆ Valid drivers license

EXPERIENCE:

- ◆ **Previous:** Twelve (12) months previous experience working in health care.

KEY ACTIVITIES:

A. Cultural Liaison

- ◆ Acts as a client advocate and provides liaison services between the First Nation and Metis communities and health care facilities/services, utilizing guidance and support from Elders.
- ◆ Provides leadership in utilizing cultural and traditional knowledge in developing the health plan of the client/patient/resident.
- ◆ Acts as a liaison in situations where language, tradition or culture have become a barrier in communication between the client/patient/resident and medical staff.
- ◆ Provides support to traditional healing centres.

B. Education

- ◆ Coordinates and provides for the research, development, implementation and facilitation of educational initiatives in order to identify and address the needs and health issues affecting First Nation and Metis communities.
- ◆ Coordinates and provides education to health care staff in the social, spiritual and cultural aspects of the First Nation and Metis society through cultural workshops and information sharing.
- ◆ Plans, organizes, participates in and evaluates conferences and workshops.
- ◆ Acts as an educational resource for clients/patients/residents and their families, and to First Nation and Metis communities.
- ◆ Accesses spokespersons including Elders to participate in educational programs.
- ◆ Promotes the importance of respecting and trusting medical professionals to First Nation and Metis people.

C. Patient Care/Counseling

- ◆ Visits clients/patients/residents in order to identify needs and services required, and to translate and ensure understanding of treatment and choices.
- ◆ Participates in rounds.
- ◆ Organizes and facilitates case conferences.
- ◆ Arranges access to traditional healers.
- ◆ Assists with transportation by gaining approval for ambulances, medical taxis, air ambulance, etc.

- ◆ Participates in assessment, discharge planning and referrals to ensure continuity of appropriate care.
- ◆ Conducts follow-up visits with clients/patients/residents and families.
- ◆ Provides counseling services (grief, drug and alcohol abuse, suicide/crisis intervention, anger management, etc.) in individual and group sessions.
- ◆ Acts as a liaison between the client/patient/resident, their family, band/community, medical care providers, referral agencies, etc.

D. Related Key Work Activities

- ◆ Maintains statistical records.
- ◆ Prepares facilities for education/ceremonial sessions.
- ◆ Provides occasional guidance to the primary function of others, including training.
- ◆ Participates on committees as a representative.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: December 16, 2020